



Boarding House Supervisor (Live-in Arrangement)

Applications for this position close: 9.00am, Monday 11 July 2022

- 15 hours per week, contract position
- Residential/Live in position
- Full Drivers Licence and WWVP card essential

Who we are

Canberra Girls Grammar School is an independent non-selective Anglican day and boarding school with approximately 1,300 students. The School has a strong reputation as a leader in the education of girls.

CGGS is an International Baccalaureate (IB) World School authorised to offer the Primary Years Programme (PYP), the Middle Years Programme (MYP) and the Diploma Programme (DP).

Our intent is to develop young children and women that are well-educated and who insist on living ethically and purposely. This is an opportunity to join a dedicated, supportive and innovative team in a School committed to excellence. Overlooking Parliament House, our Senior School Campus is also the location of our Boarding House with both international and domestic students in residence.

The Role

Take your career in education and pastoral care to the next level by working and living with our boarders during student term time. As a **live-in** Boarding House Supervisor, you will assist with the running of the Boarding House and provide active support and supervision to our boarders.

You will need to demonstrate compassion and be a caring member of our team and be capable of fostering strong, positive, and respectful relationships with our students.

The role would suit an individual who ideally has had previous experience supporting adolescent girls in a residential environment, or an education/welfare setting and/or candidates working towards a qualification in education, psychology, youth work or counselling.

Boarding House Supervisors are responsible for an average of 15 hours per week in the Boarding House **during student term time**. Meals and accommodation are offset against your work, meaning you do not receive payment for this role unless you exceed the 15 hours of duty. The Boarding house team work on a roster. The 15 hours of duty may include duties such as morning wake-up and early morning supervision, before and after breakfast and afternoon supervision between the hours of 3.20pm and dinner, and evening shifts. Your accommodation continues during holidays periods.

This is an initial contract position through until 6 December 2022, with the option to extend depending on student numbers.

The Benefits of Working at CGGS

- Accommodation included
- **Free** onsite parking
- **Free** wi-fi
- Breakfast, lunch and dinner provided during term time, including morning and afternoon tea

- **Free** influenza injections
- Stimulating work and learning environment
- Above minimum rate options for superannuation for permanent staff
- The provision of an Employee Assistance Program
- Values driven culture
- Fee concessions for members of staff with children at our school
- A generous professional learning budget.

As Boarding House positions involve responsibility for the care of female boarders between the ages of 12 and 18, we are seeking female applicants only.

Applicants will be required to provide a current Working With Vulnerable People check prior to commencing employment.

Applications

Further information, including the position description can be found on the school's website www.cggs.act.edu.au

Applications should be made via the online application form on the Employment page of our website <https://employment.cggs.act.edu.au/>. Applications should include a current resume and short cover letter.

Queries regarding this position should be directed via email to employment@cggs.act.edu.au. Please note that applications cannot be accepted via the employment email address.