



# Residential Boarding House Supervisor

**Applications for this position close: 9.00am, Monday 6 December 2021**

- 20 - 35 hours per week negotiable, contract position
- Residential
- Full Drivers Licence and WWVP card essential

## **Who we are**

Canberra Girls Grammar School is an independent non-selective Anglican day and boarding school with approximately 1,200 students. The School has a strong reputation as a leader in the education of girls.

Our intent is to develop young women that are well-educated and who insist on living ethically and purposely. This is an opportunity to join a dedicated, supportive and innovative team in a School committed to excellence. Overlooking Parliament House, our Senior School Campus is also the location of our Boarding House with both international and domestic students in residence.

## **The Role**

Take your career in education and pastoral care to the next level by working and living with our boarders during student term time. As a Boarding House Supervisor you will assist with the running of the Boarding House and provide active support and supervision to our boarders.

You will need to demonstrate compassion and be a caring member of our team and be capable of fostering strong, positive and respectful relationships with our students. Many of our Residential Supervisors have been with us long term as the environment is so welcoming.

While we are hoping to find someone with previous experience in a boarding, tutoring or educational setting we also welcome applications from current tertiary students or recent graduates.

The Boarding House team work on a roster during student term time with the majority of work scheduled in the evenings and on weekends. There will be some overnight duties, but these are limited to being on call if something unexpected happens. This is an initial contract position through until 2 December 2022, with the option to extend depending on student numbers.

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*As Boarding House positions involve responsibility for the care of female boarders between the ages of 12 and 18, we are seeking female applicants only.*

Applicants will be required to provide a current Working With Vulnerable People check prior to commencing employment.

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## **The Benefits of Working at CGGS**

- Remuneration and terms and conditions that compare favourably with those in other school sectors in the ACT
- Free room and board included
- Free onsite parking
- The support provided for new teachers and emerging leaders to further their careers

- Above minimum rate options for superannuation for permanent staff
  - The provision of an Employee Assistance Program
  - A cafeteria with an onsite barista
  - Free influenza injections
  - Fees concessions for members of staff with children at our school
  - A generous professional learning budget.
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### **Applications**

Further information, including the position description can be found on the School's website [www.cggs.act.edu.au](http://www.cggs.act.edu.au)

Applications should be made via the online application form on the Employment page of our website <https://employment.cggs.act.edu.au/>. Applications should include a current resume and short cover letter.

Queries regarding this position should be directed via email to [employment@cggs.act.edu.au](mailto:employment@cggs.act.edu.au). Please note that applications cannot be accepted via the employment email address.