



# Defence School Mentor

**Applications for this position close: 9.00am, Monday 23 November 2020**

- Part-time role (20-25 hrs per week)
- Term time only role
- Professional, friendly and supportive environment

## Who we are

Canberra Girls Grammar School (CGGS) is an independent non-selective Anglican school with an enrolment of approximately 1,400 students. The School has a strong reputation as a leader in the education of children and young women. In our Junior Primary years (ELC to Year 3), there is a commitment to the education of both boys and girls and a focus on the explicit teaching of foundation skills in literacy and numeracy.

Our intent is to develop young citizens that are well-educated and who insist on living ethically and purposely. This is an opportunity to join a dedicated, supportive and innovative team in a School committed to excellence.

## The Role

The Defence School Mentor is responsible for providing information and support for children of Defence members and families to ease the impact of mobility and service related parental absence. The DSM will also develop a range of activities to engage the children of Defence, and provide assistance with organisation, the completion of school work and engagement in other school related activities.

Working across both the Senior and Junior School Campuses the role will have a specific focus on supporting student in the junior years. Responsible to the Deputy Principal for everyday activities, the DSM will also have reporting requirements and liaison responsibility with the Defence ACT/ NSW Education Liaison Officer.

This is a part-time, non-teaching role for approximately 20 to 25 hours per week during student term time. The work pattern will be discussed with the successful applicant.

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Experience in or with the Defence Forces would be beneficial.

Applicants will be required to provide a current Working With Vulnerable People check prior to commencing employment.

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## Applications

Further information, including the position description can be found on the School's website [www.cggs.act.edu.au](http://www.cggs.act.edu.au)

Applications should be made via the online application form on the Employment page of our website <https://employment.cggs.act.edu.au/>. Applications should include a current resume and short cover letter. Queries regarding this position should be directed via email to [employment@cggs.act.edu.au](mailto:employment@cggs.act.edu.au). Please note that applications cannot be accepted via the employment email address.